

Divine Providence Academy – St. Joseph Campus

Home and School Association Meeting Minutes

Approved 4/0/20

Date: 10 March 2020

Time: 6:30 PM

Location: St. Joseph Campus

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Karen Reed-Timmer	Yes
Faculty Liaison	Kate Beuschel	Yes
Communications	Leanne Lipski	Yes
Hospitality	Tonya Fritz	Yes
Faith Formation	Jeannie Sokolowski	Yes
Parent Ambassador	Ashley Dietrich	Yes
Room Parent	Brittany Carmody	No
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Jennie Taylor	No

Additional Participants:

- Kaitlyn Kober
- Tara Lafferty
- Suzanne May

Discussion Summary

- **Key News**
 - Next HSA meeting will be Tuesday, April 14 at 6:30 PM at school

RECAP:

- J-Club
 - Still hunting down information with the invoice that was given to me.
 - Karen is being sent all the invoices to weed through
 - Emily Morren has emails regarding how orders/payments were to be sent to JClub

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- Will come to a decision by the end of the week on how to proceed
- Agreed to start using receipt book for book fairs, etc to avoid this type of confusion in the future
- Father/Daughter Dance
 - Approximately 19 girls attended
 - People were very generous! Gross income was \$432.
 - Reimbursed Tonya Fritz \$60 for juice, candy, and bags (leftovers were given to boys at bowling), Kathy Morey \$50 for decorations & plates, Greg Grover \$25 for carnations
 - Total profit = \$213
 - *Pictures already sent from photographer to parents via email*
- Mother/Son Bowling
 - 20 boys attended
 - Cost of 8 pizzas & 12 pitchers of pop = \$185.61 (perfect amount of pizza)
 - Paid \$223 (~20% tip)-used \$213 from dance and Kathy donated \$10
- Conference
 - Lunch went well – appreciated by teachers
 - Ashley requested conference dates for 2020/2021 school year so she can plan book fairs in advance
- Valentine's Day
 - Taco bar went over well
 - Great for picky eaters
 - Parties went over well for each class
- March is Reading Month
 - Mrs Tagg came in to promote Dr Seuss' birthday party
 - Luke Meerman to come in on the 23rd
 - Calendar sent out ahead of time with all the events which has been very helpful for parents
- Midwinter Survey
 - Kyle Pline sent out a communication in the March newsletter that the School Board will discuss at the April meeting

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- Both Karen and Kathy as HSA presidents were sent a copy. They will communicate with Committee members any ways that HSA can improve
- DPA will send out 3 goals for the school to work on for the remainder of the school year in the April Newsletter that will be sent out to all families on March 30th
- HSA needs to provide one goal that they will be working on for the newsletter
- Ash Wednesday
 - Went well – no issues
 - Transportation was fine

NEW BUSINESS:

- Suggestion to create an actual wall calendar with all of DPA events
- Feast Day of St. Joseph
 - Mar 19
 - Donuts with Dad/Donuts with Grown-ups
 - Fr Phil will give blessing over dads
 - Jeannie will take care of donuts/cider
 - Jeannie will supply St. Joseph prayer cards
 - 7:30 – 8 am in church basement
 -
- Grand Friends Day
 - 51 grandfriends RSVP'd so far
 - Food
 - Meatless spaghetti, veggie tray, cookies/brownies, fruit tray, coffee, napkins, plates, breadsticks (Tonya)
 - We have utensils, coffee cups
 - Bingo – Kate bringing in Karaoke system with microphone
 - Prizes
 - Tonya and Mandy will pick up kids bingo gifts
 - Potted plants or something similar for door prizes for grandfriends – Tonya to reach out to Ron Cooper

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- Take photos of students with their grandfriends and then send prints home with students
- Open House
 - Ashley to create a flyer to promote DPA (school and daycare) in nearby church's bulletins (1 side SJ/1 side SC) and other neighboring areas/companies and add blurbs on facebook pages – connect with Greg Ghering to make sure we're not stepping on other schools/parishes toes
 - We are receiving 2-3 new calls for Infant Toddler/Preschool weekly. Kate and Amy are setting up individual tours with families during the day and evenings. We will be rolling out Continuous Enrollment by March 30th which will make it easier for families to fill out paperwork and enroll online. We had 1 new family attend Open House last year and they were already planning on attending. Everyday is Open House at DPA
 - No formal open house scheduled
- May Crowning
 - May crowning will take place on May 10th (Mothers Day) after 11:00am mass. Students who made their first communion can wear their First Communion clothes again and everyone will process out together after mass to crown Mary. Kate has another meeting on April 19th with Zonia and Diane to work out logistics.
- Walkathon
 - Karen to get in touch with Kathy Morey
- Open Discussion
 - Process for new president and adding in treasurer
 - All positions will be up for voting in new members except parent ambassador (Ashley)
 - Need to send out email by April 1st for Nominations and have final votes by May 1st – every DPA parent has a vote
 - Recommendation for treasurer position
 - 2 year position?
 - Pull in description from St. Catherine's
 - Budget - \$4,410.67 (still have some reimbursements to take into account)

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- March is reading month (\$100)
- WeDo Lego Set (paid for ½ and SC paid the other half)
- Net Retreat at St. Anthony's (\$100)
- Tara's start-up fund (\$228)
- Suggestions to use HSA funds to purchase new equipment for recess: Volleyball net? Fowling?

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Planned Events/Activities for 2019/2020

Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
St. Joe's Open House	14 Aug 2019	St. Joseph's	Back to school open house, school pictures, etc
Back to School Party	23 Aug 2019	All School	6-10 pm at Jeannie Sokolowski's house – outdoor potluck dinner, bonfire, possibly outdoor movie projector (if dark enough)
State Capital Trip (Upper Elementary)	24 September 2019	All School	Kate is working on applying for grant money to help fund this trip
Fall Harvest Party (Auction Fundraiser)	27 Sep 2019 12 Oct 2019	All School	At Adam and Jennie Taylor's Property (68 th and Wilson). Pick pumpkins, hay maze, hay rides, games, concessions, paint pumpkins
St. Catherine's School Auction	19 Oct 2019	St. Catherine's	
All Saint's Day Mass and Celebration	1 November 2019	All School	Option to dress as a saint and let Father guess who they are
Fall Service Project	Oct/Nov 2019	All School	Go out into community and rake leaves for elderly – possible competition with St. Catherine's to see which school can fill the most bags
Caroling at Mary Free Bed Pediatric unit	December 2019	All School	Jennie Taylor to discuss dates and details with Mary Free Bed – potentially at Helen Devos as well
Santa's Workshop	12 Dec 2019	St. Joseph's	Make sure that we have proper supplies/inventory ahead of time and that burden doesn't fall on Suzanne again the morning of event
Christmas Sing along	20 Dec 2019	St. Joseph's	Will be in St. Joe's basement after Christmas party
KC Pancake Breakfast	12 Jan 2020	St. Joseph's	Proceeds from the Knights of Columbus breakfast will go to DPA
KC Pancake Breakfast	19 Jan 2020	St. Joseph's	Proceeds will go to DPA
Catholic Schools Week (CSW)	Jan 26-Feb 1	All School	NCEA.org
CSW Service Project – Celebrate Community	27 Jan 2020	All School	Deliver cookies to businesses in the community
CSW Celebrate Students	28 Jan 2020	All School	Sledding (if weather permits) or board game day for backup
CSW Celebrate Nation	29 Jan 2020	All School	Rosary to pray for nation and write letters to thank service members
CSW Celebrate Vocation	30 Jan 2020	St. Joseph's	Jeannie to arrange for both Father Jegar and the Dominican Sisters of Mary Mother of Eucharist to come to school
CSW Celebrate Faculty, Staff and Volunteers	31 Jan 2020	St. Joseph's	Hard to do extra events because it's set up day for auction – open to suggestions. Possibly have 8 th graders to help set up, have to check with Kate and auction.
St. Joe's Auction (CSW Celebrate Families)	1 Feb 2020	St. Joseph's	Come celebrate your family by joining in St. Joseph's Auction!
Daddy/Daughter Dance	22 Feb 2020	All School	Host at St. Catherine's

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Mother/Son Bowling	23 Feb 2020	All School	Ravenna Bowl was suggested but open to other Mother/Son event ideas as well
Grandfriends Day	20 Mar 2020	St. Joseph's	Mass followed by brunch and bingo
Prayerful Walkathon	15 May 2020	All School event, but separate at each campus	Have people pledge money and kids walk and pray for sponsors intentions – for SJ's, have donations go to a "charity fund" that we use to support various charitable events during the year, such as kid's food basket, degage, adopt a family, etc
Field Day	1 June 2020	All School – Hosted at St. Catherine's	SJ's to help with more prep work – ask for volunteers to set up morning of event. No need for an alternate rain date, just move inside if necessary
8 th Grade Graduation	5 June 2020	St. Joseph's	Celebrate at student mass Friday morning on the last day of school – 2019 graduates seemed to prefer graduating in front of peers rather than the whole church congregation. 7 th Grade parents, along with HAS will have a small celebration after Mass.
HSA Meetings	Monday, Oct 14 Tuesday, Nov 12 Monday, Dec 9 Tuesday, Jan 14 Monday, Feb 10 Tuesday, Mar 10 Tuesday, Apr 14 (13 th is Easter Monday – no school) Tuesday, May 12 Monday, Jun 8 (end of year wrap-up meeting)	St. Joseph's	HSA meetings will be on the 2 nd Monday of every even month and the 2 nd Tuesday of every odd month at 6:30 pm, with exceptions being made for holidays and holy days