

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Date: 13 January 2020
Time: 6:30 PM
Location: St. Joseph Campus

Approved By Karen Reed-Timmer

Executive Committee:

HSA Role	Representative	Attended? (Yes/No)
President	Karen Reed-Timmer	Yes
Faculty Liaison	Kate Beuschel/Annmarie Smith	Yes
Communications	Leanne Lipski	Yes
Hospitality	Tonya Fritz	Yes
Faith Formation	Jeannie Sokolowski	Yes
Parent Ambassador	Ashley Dietrich	No
Room Parent	Brittany Carmody	Yes
Volunteer Coordinator	Mandy Badgerow	Yes
Fundraising Coordinator (Auction Chair)	Jennie Taylor	No

Discussion Summary

- **Key News**

- Next HSA meeting will be Monday, February 10 at 6:30 PM at school

RECAP:

- Sing-Along
 - Good, parents missed having the advent program but we did the best we could with the options we had
 - Will plan for advent program again next year
- Secret Santa
 - Cost \$156, Brought in \$178
 - Kids love it – they get very excited to be able to pick out presents without their parents/siblings knowing
- Hot Lunch
 - Tonya reaching out to Ravenna contact
 - \$2.60/meal with milk or juice (chocolate milk only on Fridays)
 - Tonya talked to Tony Helsing – warmer in convent garage not being used. He will check it out to see if it could be used for hot lunch

Divine Providence Academy – St. Joseph Campus

Home and School Association Meeting Minutes

- Kate to follow up to see what our max cost can be (per meal) for hot lunch since Little Wings is covered by tuition cost in case the Depot may consider offering us a hot lunch option
- KC Pancake Breakfast
 - Morning was slower but there was a large turnout after 11 am mass
 - Short on workers for 2nd shift, need more volunteers
 - Total profits unknown at this time

NEW BUSINESS:

- Treasury – current standing budget is \$3,500
- Catholic Schools Week
 - Email sent out with general plans for the week. Another one will be sent when things are finalized.
 - Monday 1/27
 - Deliver cookies to local Businesses (18 total so far)
 - Parent drivers needed – try to start earlier than 9 (8:30) if we're able to get cookies and students organized by then since students will be bringing cookies with them Monday morning and staff will need time to put everything together.
 - St. Catherine's will deliver to Ravenna and St. Joe's to Coopersville
 - Building Businesses per Joe Kluting
 - Raymer Wells in Marne
 - Ravenna Lumber in Ravenna
 - Mark Baker Drywall in Ravenna - He works on the road, home office.
 - Leo Rasch
 - Chad Williams - Williams electric has done some volunteer electrical work
 - Treeworks – Porters

Auction Businesses per Jennie Taylor

- DeWys Manufacturing 15300 8th Ave, Marne MI 49435
- Doug's Auto Body 14960 68 th Ave, Coopersville MI 49404
- Phil Brown Welding 4750 8 mile rd., Conklin MI 49403
- Reister's Grower Services Ron Reister 14050 Fruit Ridge Ave., Kent City MI 49330
- Ridgeview Orchards 1567 Wilson, Conklin MI 49403
- Schneider Tire Outlet 1454 Franklin St., Marne MI 49435
- Storage Control Systems Jim Schaefer
- Timothy Linck Linck Insurance 12379 Stafford, Ravenna MI 49451
- West Michigan Veterinary Service 100 N. 68th Ave Coopersville, MI 49404
- Coopersville Vision Center 692 W. Randall St. Coopersville, MI 49404

Divine Providence Academy – St. Joseph Campus

Home and School Association Meeting Minutes

- Stehouwer Frozen Foods 2055 Bristol Ave. NW Grand Rapids, MI 49504
 - AAA Lawn care 14202 Ironwood Dr. Grand Rapids, MI 49534
- Jan 28th
 - Originally planning on tubing/sledding, but considering moving to valentine's day (k-8th grade because of 42" height minimum) – preschoolers could potentially go to Ravenna park for sledding and playing in park
 - Cannonsburg has snow and will be open for tubing.
 - We have tentative time from 10-1 on 1/28 but will most likely reschedule
 - \$12/person
 - Muskegon doesn't have snow currently, but they say they are being optimistic. They don't have openings til first week in February.
 - They have cross-counting skiing, snowboarding and a small sledding hill for younger kids
 - Not easy to work with so far
 - Parent drivers needed for UE to go to Cathedral
 - Alternative is board game day and potentially bring in lunch for school after UE gets back from the cathedral
- Thursday, Jan 30th
 - Vocations – looking for someone to talk about vocations
 - Will extend invitation to Fr. Fred, otherwise invite Fr. Phil
- Friday, Jan 31st
 - We have outside volunteers (grandmas) to make brunch after mass for students and families to celebrate Fr. Fred's last mass at St. Joseph's.
- Story Time at both Campuses
 - From 9:45-10:45 am on the following dates:
 - January 23rd
 - February 20th
 - March 19th
 - April 23rd
 - May 21st
 - We have been asked again to cover teachers small costs for putting this on.
 - Karen to verify budget
 - Update last year's bulletin invite and then ask to include in local area bulletins (St. Mary's, St. Mike's, Holy Family) along with our own bulletin
 - They would like to have at least one parent volunteer to help out - Jeannie to reach out to Sarah Rasch, otherwise Mandy willing to help out
- Lowry's Bookfair
 - This is the bookfair Kate mentioned from the principles meeting she had.
 - <https://www.lowrysbooks.com/book-fairs>

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

- Are we interested? Need to look into further
- J-Club
 - Still unable to track payments, Karen to reach out to Todd to see what we need to do next
- New Teachers
 - Jan Dressander (After School Care)
 - Ashley Vandermuellen (part-time toddler assistant),
 - Devon Houghton (lead toddler teacher)
 - Katie Hall (infant assistant teacher),
 - Brittany Carmody (infant assistant teacher),
- Auction
 - We still need a lot of volunteers for the night of the auction, especially 2nd shift from 7:15-10 pm.
 - Signup genius: <https://www.signupgenius.com/go/70a0e4aa5af2dabf58-stjoseph1>
 - Next auction meeting is Tuesday January 21st. @6:30pm at Jennie & Adam Taylor's house.
 - Kneelers in basement – ask Jennie if she's reached out to Father about auctioning them off
 - Sister Shiela's Kindergarten chairs may also be available to auction off
- Father/Daughter Dance
 - Feb 22 at St. Catherine's
 - St. Catherine's will let us know if they need assistance
 - 6/6:30-8 pm
- Feb 29 Mother/Son Bowling
 - \$7/person – 2 games and shoe rental
 - 11 am– 1 pm
 - Ravenna Bowling
 - SC wants to split the cost
 - SC wants to make flyers requesting RSVP (bowling alley will need head count)
- Conferences
 - Feb 12 (3-7 pm)
 - HSA to provide food
 - Soup, Salad and Sandwiches and dessert – similar to last time.
- Grand Friends Day
 - March 20
 - Mandy to reach out for setting up and volunteers
 - Meatless Lunch
 - Pasta – Red Sauce and Alfredo
 - Dinner Salad
 - Fruit
 - Garlic Bread
 - Dessert
 - Bingo – need to find a game, possibly borrow from SC

Divine Providence Academy – St. Joseph Campus

Home and School Association Meeting Minutes

- Prizes – see what's left from secret santa
- Kate to bring a karaoke machine for announcing since it was hard to hear at times last year

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Planned Events/Activities for 2019/2020

Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
St. Joe's Open House	14 Aug 2019	St. Joseph's	Back to school open house, school pictures, etc
Back to School Party	23 Aug 2019	All School	6-10 pm at Jeannie Sokolowski's house – outdoor potluck dinner, bonfire, possibly outdoor movie projector (if dark enough)
State Capital Trip (Upper Elementary)	24 September 2019	All School	Kate is working on applying for grant money to help fund this trip
Fall Harvest Party (Auction Fundraiser)	27 Sep 2019 12 Oct 2019	All School	At Adam and Jennie Taylor's Property (68 th and Wilson). Pick pumpkins, hay maze, hay rides, games, concessions, paint pumpkins
St. Catherine's School Auction	19 Oct 2019	St. Catherine's	
All Saint's Day Mass and Celebration	1 November 2019	All School	Option to dress as a saint and let Father guess who they are
Fall Service Project	Oct/Nov 2019	All School	Go out into community and rake leaves for elderly – possible competition with St. Catherine's to see which school can fill the most bags
Caroling at Mary Free Bed Pediatric unit	December 2019	All School	Jennie Taylor to discuss dates and details with Mary Free Bed – potentially at Helen Devos as well
Santa's Workshop	12 Dec 2019	St. Joseph's	Make sure that we have proper supplies/inventory ahead of time and that burden doesn't fall on Suzanne again the morning of event
Christmas Sing along	20 Dec 2019	St. Joseph's	Will be in St. Joe's basement after Christmas party
KC Pancake Breakfast	12 Jan 2020	St. Joseph's	Proceeds from the Knights of Columbus breakfast will go to DPA
KC Pancake Breakfast	19 Jan 2020	St. Joseph's	Proceeds will go to DPA
Catholic Schools Week (CSW)	Jan 26-Feb 1	All School	NCEA.org
CSW Service Project – Celebrate Community	27 Jan 2020	All School	Deliver cookies to businesses in the community

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
CSW Celebrate Students	28 Jan 2020	All School	Board game day after UE gets back from Cathedral
CSW Celebrate Nation	29 Jan 2020	All School	Rosary to pray for nation and write letters to thank service members
CSW Celebrate Vocation	30 Jan 2020	St. Joseph's	Jeannie to arranging vocations speaker
CSW Celebrate Faculty, Staff and Volunteers	31 Jan 2020	St. Joseph's	Hard to do extra events because it's set up day for auction – open to suggestions. Possibly have 8 th graders to help set up, have to check with Kate and auction.
St. Joe's Auction (CSW Celebrate Families)	1 Feb 2020	St. Joseph's	Come celebrate your family by joining in St. Joseph's Auction!
Sledding/tubing	14 Feb 2020	St. Joseph's, possible SC	Checking availability for Canonsburg
Daddy/Daughter Dance	22 Feb 2020	All School	Host at St. Catherine's
Mother/Son Bowling	29 Feb 2020	All School	Ravenna Bowl
Grandfriends Day	20 Mar 2020	St. Joseph's	Mass followed by brunch and bingo
Prayerful Walkathon	15 May 2020	All School event, but separate at each campus	Have people pledge money and kids walk and pray for sponsors intentions – for SJ's, have donations go to a "charity fund" that we use to support various charitable events during the year, such as kid's food basket, degage, adopt a family, etc
Field Day	1 June 2020	All School – Hosted at St. Catherine's	SJ's to help with more prep work – ask for volunteers to set up morning of event. No need for an alternate rain date, just move inside if necessary
8 th Grade Graduation	5 June 2020	St. Joseph's	Celebrate at student mass Friday morning on the last day of school – 2019 graduates seemed to prefer graduating in front of peers rather than the whole church congregation. 7 th Grade parents, along with HAS will have a small celebration after Mass.

Divine Providence Academy – St. Joseph Campus
Home and School Association Meeting Minutes

Event	Tentative Date	St. Joe's only or All School Event	Additional Comments/Discussion
HSA Meetings	Monday, Oct 14 Tuesday, Nov 12 Monday, Dec 9 Tuesday, Jan 13 Monday, Feb 10 Tuesday, Mar 10 Tuesday, Apr 14 (13 th is Easter Monday – no school) Tuesday, May 12 Monday, Jun 8 (end of year wrap-up meeting)	St. Joseph's	HSA meetings will be on the 2 nd Monday of every even month and the 2 nd Tuesday of every odd month at 6:30 pm, with exceptions being made for holidays and holy days