

School Emergency Drills Documentation Form

Type of Drill At least 1 of these drills must be held during lunch or recess period, or when large number of students is NOT in the classroom

- ☐ Fire Drill (5 required)
 - 3 drills before Dec 1
 - 2 drills during remaining part of the school year
 - Reasonable space between each drill
- ☒ Tornado Drill (2 required)
 - 1 drill must be during March
- ☐ Lock Down/Shelter in Place Drill (3 required) 1 drill before Dec 1
 - At least 1 drill after Jan 1
 - Reasonable space between each drill

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: DPA St. Catherine

Date of Drill: 2/23/21 Time drill was held: 8:45 (pm/am)

Exact time required to evacuate/shelter/secure: 3min 9sec

Total Participants: 54

Remarks: _____

This report is for tornado emergency drill # 2 for school year 20/21.

Name of person conducting drill: Kate Beuschel

Title of person conducting drill: Principal

Signature of person conducting drill: Kate Beuschel

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____