

DPA-St.Catherine Home & School Association

April 13, 2022

Meeting Agenda & Notes

- **Welcome and Prayer**

- Attendees: **Ryan S, Chelsea L, Heather B, Katie H, Bonnie P, Mrs. Rasch**

- **Treasury Update (Heather)**

Checking: \$6,790.54

Savings: \$42,546.52

Total: \$49,337.06

- **Expenses**

Conferences Staff Lunch - \$142.12

Rolling Cart for Upper EI room - \$83.58

Summer Care activities - \$83.58

Deposit of \$121 from Cake Walk

- **Flower Sale kickoff**

Sale began April 1 with orders due by April 20 for Mothers Day delivery

Using Countryside greenhouse this year

Set up a date/time for flower pick up. First come first serve for color choice

- **2022/2023 Teacher Start Up Money**

- Typically do \$150/classroom, **Approved \$150 per lead teacher in each room**

- **Teacher Appreciation Week May 2-6**

Let's show our teachers how much we appreciate them. Does your child's teacher have a favorite candy? Have them try their luck on a lottery ticket. Even as simple as a handwritten note. HSA daily surprise?

- **Field Day**

St Joe has offered to host on June 2 for an all school field day

June 8 field day. Ryan will email Kate B with questions.

- **Staff Requests**

Approved new soccer nets and tether ball purchase for playground.

New Blanket bins for preschool room 20 needed. Cost between \$135-\$170. New ideas for storage. Blanket size restrictions? Bring in own labeled tote as we have done in the past?

- **Auction October 15, 2022**

Theme TBD

- Pre auction responsibilities

- Brochure (and request letter)
- Online donation requests
- Mail donation request letters w/ brochures
- Donation follow-up (not online)
- Decorations
- Bar
- Program
- Donation idea board (for back of church)
- Coordinate w/ caterer
- Put announcements in bulletin
- Make announcement at Mass
- Ticket sales at Masses
- Heads & Tails items to sell (play game *before* live auction)
- Change (money) for all needs
- Posters for check out and raffles
- Live auction paddles
- Live auction ideas

- During Auction responsibilities

- Emcee
- Bar
- Check in
- 50/50 sellers (two rounds)
- Heads & Tails sellers (good to go around at least once along w/ selling at raffle table)
- Raffle table

- Coordinator for appetizers/dinner/dessert
- Silent auction table closers (close before Live Auction?)
- Check out

- **Parent/Staff Comments/Questions**

Ryan and Chelsea will set a meeting date w/ St Joe HSA to get 2022/2023 dates on the calendar.

Chelsea will lead May HSA meeting.

Anne L last day is April 21.

Survey for HSA involvement, update questions. Can we offer an incentive for attendance/volunteers? Credit toward tuition?

Move HSA meetings back into the school classroom beginning in May so we have use of the internet to log meeting minutes and offer zoom options for those that would like to attend virtually. Parents needing to bring kids to meetings can use the playground vs classroom.

Script course at open house for next school year. Get parents more info with the program

Lower EI and Upper EL field trip requests coming soon.

- **2022 Happenings**

- April

- Flower basket sale orders due April 20

May

- Prayerful Walk-a-thon, Date TBD

June

- Field Day, June 8

August

- DPA golf outing Date TBD

October

- Auction October 15

Next Meeting May 4 @6pm

Last Meeting of the 2021/2022 School Year