

DPA-St.Catherine Home & School Association

May 4, 2022

Meeting Agenda & Notes

- **Welcome and Prayer**

- Attendees: *Chelsea Lockhart, Ryan Swanson, G B Rose, Kate Beuschel, Heather Braspenninx, Katie Hackenberg, Bonnie Pline*
- *Special guest: Becky Porter, school board president*

- **Treasury Update** (Heather)

- Checking: \$1,719.32
- Savings: \$42,599.70
- Total: \$44,319.02

- **Expenses**

- *Tetherball set: \$74.97*
- *Soccer goal: \$106.06*

- **Total funding toward the school**

- *2021-2022 school year: \$14,323.51*
- *Contribution towards school budget 2021-2022: \$30,000*

- **Flower Sale update**

Delivery on Tuesday, May 3
153 total baskets sold
\$765 Profit

- **Future fundraiser possibilities**

- *Mum sale in the fall (GB looking into cost)*
- *Gift card sale*

- **Field Day June 8**

Which campus will we be at?
Events run 9:30- 1pm
Approximate cost of 2 buses: \$250
In favor of St. Catherine's: 4
In favor of St. Joe's: 3

- **Walk- a- Thon (Bonnie)**

Date: May 20th in the morning

Will contact office in regards to counts in each room

Will get snacks and drinks

Will provide pledge forms for teachers to pass out to students

- **Ideas to increase HSA meeting attendance**

Who will fund this? School? HSA? How much do we credit?

St. Joe's parents get \$5 credit for doing recess duty

This is funded by the school currently

At the next St. Joe's HSA meeting they are going to ask the HSA to pay

Will offer \$25 per family paid by the HSA funds

Children are welcome

Held at the school

Virtual option

Thoughts of "adopt a family" - families established in the HSA to "new"

families

- **Auction October 15, 2022**

Theme TBD

- Pre auction responsibilities

- Brochure (and request letter)
- Online donation requests
- Mail donation request letters w/ brochures
- Donation follow-up (not online)
- Decorations
- Bar
- Program
- Donation idea board (for back of church)
- Coordinate w/ caterer
- Put announcements in bulletin
- Make announcement at Mass
- Ticket sales at Masses
- Heads & Tails items to sell (play game *before* live auction)
- Change (money) for all needs
- Posters for check out and raffles
- Live auction paddles
- Live auction ideas

- During Auction responsibilities

- Emcee
 - Bar
 - Check in
 - 50/50 sellers (two rounds)
 - Heads & Tails sellers (good to go around at least once along w/ selling at raffle table)
 - Raffle table
 - Coordinator for appetizers/dinner/dessert
 - Silent auction table closers (close before Live Auction?)
 - Check out
- **Set a date in June for the Auction kickoff meeting.**
 - Set theme**
 - Designate jobs**
- **Field Trips**
 - Lower EI**
 - June 7. 10am-1pm trip to Deer Tracks junction in Cedar Springs. Use parent drivers. Asking for \$132 to pay for 11 students to attend. Includes 2 hour tour, playground use and scoop of ice cream. Volunteers will pay their own \$12 entry day of.**
 - Approved*
 - Upper EI**
 - Date TBD**
 - Ottawa County Park Nature based trip with tour and possible lighthouse view in GH.**
 - \$90 total for the class to attend. See handout**
 - Unable to coordinate to due to attendance requirements*
 - Approved up to \$90 for any proposed field trip*
- **Parent/Staff Comments/Questions**
 - 1.) Teachers making/providing breakfast for the children the last day of school*
 - 2.) Voting procedure: meetings open to public, only HSA members may vote*
 - 3.) Retirement party for Mrs. Smith on June 3, 3:30-6:30pm*
 - a.) Will ask for further information prior to approval*
 - 4.) First day of school: August 23*
 - 5.) Open house: August 16 from 5:30 - 7:30pm*
- **2022 Happenings**

May

- Prayerful Walk-a-thon, *May 20th*

June

- Field Day, June 8

August

- DPA golf outing Date Aug 13

October

- Auction October 15

Next Meeting

- *Auction planning meeting: June 1st at 6pm*
- First HSA meeting of the 2022/2023 school year: Wednesday, September 7 at 6:00 p.m. in a school classroom.