

## DPA-St.Catherine Home & School Association

September 7, 2022

### Meeting Agenda & Notes

- Welcome & Opening Prayer
  - Introductions/Attendees: *Chelsea Lockhart, Mrs. Lown, G B Rose, Katie Hackenberg, Ryan Swanson, Bonnie Pline, (remotely: Heather Braspenninx)*
  - Who we are:
    - ***St. Catherine HSA works to promote the educational, spiritual, cultural, and social welfare of our school. The HSA serves many important functions including fostering relationships among parents and faculty, supplementing school funding, defraying the costs of field trips and classroom supplies, and coordinating enrichment opportunities.***
- Treasury Update
  - 2022/2023 Year Begin Balance: *Waiting for update*
  - Year to Date Balance: *Waiting for update*
- Expenditures over the summer
  - *Waiting for update*
- Income
  - Prayerful Walk-a-thon:
  - Golf Outing: *\$3491 total (\$1745 went to each campus)*
- Open House
  - Might be worth squeezing into the hall classroom for the introductions, etc. It is just too hard to hear in the hall and important information gets missed.
    - *Parents really liked having pictures during the open house - thank you for coordinating!*
    - *Very difficult to hear when microphone was pulled away from face*
    - *Suggestion:*
      - *Start with pictures early in the evening while kids are still "neat" - assign a time for pictures, like 4-5:30pm*
      - *Then proceed with "meeting" portion with at later/set time - like 6pm*
      - *Make sure Kate keeps microphone up to her mouth while she is talking*
      - *Have HSA table set up with water and/or snack in the hall for families to meet the HSA group during the picture time*

- Fundraisers
  - *Autumn Auction*
  - *Golf Outing*
  - Box tops (changing to receipt scanning) *(these need to be scanned within 2 weeks of purchase)*
  - Ravenna Foods receipts *(need to be turned in quarterly)*
    - *Receipts can be dropped into the collection baskets at church, into the box in the back of the church, off to the parish secretary, or off to the school secretary.*
  - Prayerful Walk-a-thon
  - Flower basket sale *(spring sale)*
  - *Mum sale (fall sale)*
  - Euchre - *haven't done since Covid*
  
- Field trips
  - Last year we left this open-ended, with intention to pay for all field trips within reason and with prior approval. Do we wish to do the same this year?
    - *Yes, approved*
  
- Homecoming: Friday, September 30th
  - Representatives- *Hudson Lockhart & Morgan Hudson*
    - *Will need to contact RPS with names of reps/parents names*
    - *Chelsea will email Brittni Coleman with names of reps and remind families of dress code for homecoming float*
  - Convertible- *Who will provide this? Chelsea will contact RPS*
  - Float
    - *Truck & trailer- Bonnie's parents will provide*
    - *Swanson barn for decorating- Thursday, Sept 29. Adults only due to hazards of farm building, pizza provided, BYOB.*
    - *Theme: Back to the 90's: Heather will get neon sunglasses for float, kids/parents/staff encouraged to wear 90's attire*
    - *All students & staff are invited to ride the float*
      - *Meet in front of the American Legion at 4:00pm; parade begins at 4:30pm*
      - *HSA will provide candy for parade - Chelsea will purchase*
  
- Annual Autumn Auction: **Back to the 90's**, Saturday, October 15
  - Tickets go on sale *next weekend during mass (9/17/22 & 9/18/22)* - \$25/person; \$30/person after October 9
    - *Chelsea will email Julie so that Father knows Chelsea will be speaking at mass*
  - Donation board and/or flier (one or both?)
    - *Giving tree in the back of the church with tags (basket ideas, live auction items, fund-a-need: playground equipment)*
    - *Will start email thread with HSA members for ideas*
  - Donation updates (Chelsea & Heather)

- *Already receiving donations*
  - *Letter requested donations by 10/1/2022*
  - *Chelsea will call companies who have not responded by end of September*
  - Decorations update (Ryan)
  - Bar update (Heather) - *send letter out by 9/19/2022 requesting donation by 10/7/2022*
  - Games & raffles:
  - Live Auction:
  - Appetizer ideas:
- 2020/2023 Happenings
  - September
    - *Mum sale - forms due 9/19/2022, delivery 9/23/2022 (GB will coordinate)*
    - Ravenna Homecoming: September 30
    - Grave Cleaning: September 20
  - October
    - Annual Autumn Auction: October 15
    - Parent Conferences: October 26
    - Trunk or Treat: *October 31: 1:30pm in Hall Parking Lot*
  - November
    - Food Drive: November 14
  - December
    - Christmas Break: December 23 - January 6th
    - Caroling around town:
  - January
  - February
    - *Conferences, Feb 13th 3-7pm*
    - Father/Daughter Dance, March 10th (*Entire DPA*) *St. Catherine's Hall, Pictures?*
    - Mother/Son Bowling, March 11th (*Entire DPA*)
  - March
    - St. Patrick's Day Cakewalk, March 19
  - April
    - Flower basket sale (*end of April, in time for Mother's Day delivery*)
  - May
    - Prayerful Walk-a-thon
    - Teacher Appreciation Week: 1-5th
  - June
    - Field Day, June 5
- Parent/Staff Comments/Questions

- Lunches
  - We are going to start doing pizza lunches again once a month (Starting September 21st) while the RHS cafeteria is only offering sack lunches. Give parents and children a break.
- Mrs. Lown (school update from Kate)
  - Staff do faith formation every morning with both campuses via zoom
  - Atrium - Kate doing LE on Tuesday, Mrs. Lown doing preschool
  - Mrs. Lown looking into new seating options for the preschool classroom
- Playground inspection 9/28/2022
  - Awaiting border for playground mulch
  - Chelsea will update HSA group via text
- Playground needs
  - Paint - hopscotch, four squares, etc
  - Sidewalk extension
- Tuition credit for attending HSA meetings
  - \$25 credit per family
  - Only one credit per school year
  - In person meeting only
  - In the future this may increase
- Amazon smile
  - Inform attendees at Autumn Auction
- Next HSA meeting Wednesday, October 5th, 6:00 p.m.